

5-8566

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Contract RD-57 [REDACTED]

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25X1A9a

1. Reference is made to a recent conversation in the Logistics Office with your Mr. [REDACTED] concerning a \$25.00 donation by the subject contractor, to the Alameda Merchants Carnival Fund. The contractor indicated that the donation was in the best interest of security and requested payment. This request was concurred in by the Chief, APD/TSS and Security Officer/TSS. With the Contracting Officer's concurrence, it was forwarded to Finance Division for payment and was eventually referred to your office for decision as to whether payment should be made.

2. It was recently learned that the contractor, in conversation with the Chief, APD/TSS, agreed to withdraw his request for payment of this item because the approval for payment was creating difficulties.

3. From the above, it appears that no further action is necessary on this matter.

JAMES A. GARRISON  
Chief of Logistics

cc: Comptroller

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